



Lamproom / Bathhouse Attendant

FLSA CLASSIFICATION: Hourly

GRADE ASSIGNMENT: Outside Utility - \$24.90/hour

JOB LOCATION: Leer South Mining Complex - Philippi, WV

OVERALL JOB PURPOSE:

To successfully maintain the overall cleanliness and organization of Leer South's Mine Facility by performing a multitude of job duties on a daily basis.

RESPONSIBILITIES INCLUDE:

- Sweep and mop all areas of the building including foyer area
- Wax and buff floors throughout building when needed
- Empty all trash throughout the facility
- Dust tops of employee lockers
- Clean windows throughout building, including foyer area
- Clean, disinfect, and restock (soap, toilet paper, and paper towels) to all bathrooms
- Clean kitchen areas including sinks, counters, appliances, and drink coolers
- Extra cleaning to prepare for tours or special visits and during mine shut down periods
- Maintain Lamp room including charging spotters, radios, gas detectors, and proximity boxes
- Distribute and maintain PPE products to employees
- Do light maintenance work including changing light bulbs and filters
- Maintain outside of building including sweeping and shoveling sidewalks and landscape areas
- Ability to work extra shifts when asked
- Be safety conscious at all times
- Able to work unsupervised if necessary
- Able to follow all policies and procedures at all times
- Work well with all other team members
- Keeping a good and professional attitude at all times
- Taking pride in own work

PREFERRED EDUCATION, CERTIFICATIONS, EXPERIENCE, AND SKILLS:

- Minimum of High School diploma or GED equivalent

POSITION WILL REPORT TO: Mine Clerk