



# Construction Foreman

**FLSA CLASSIFICATION:** Exempt  
**GRADE ASSIGNMENT:** EX.09  
**JOB LOCATION:** Leer South Mining Complex, Philippi, WV

## OVERALL JOB PURPOSE:

Supervise construction work performed by hourly employees. Responsible for the safety of individuals working under his supervision.

## RESPONSIBILITIES INCLUDE:

- Manage the construction crews in the performance of their duties on an assigned shift.
- Visit construction sites and identify hazardous conditions and problem areas to ensure issues are addressed and corrected.
- Evaluate the work habits and safety practices of the construction crews and ensure all duties are performed safely according to mine laws and company policies.
- Assure that all equipment operated by the construction crews is maintained in safe operating condition.
- Develop effective working relationships with construction crews with leadership, direction, and a responsive attitude.
- Support all safety policies and procedures related to an injury free work environment, including promoting the Behavior Based Safety Process
- Monitor cost reduction plans and productivity improvements.
- Examine daily requirements for manpower and supplies.
- Complete required airway examinations.
- General upkeep of all outby areas of mine.
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## PREFERRED EDUCATION & EXPERIENCE:

- High School diploma or GED
- 1 year of mine construction experience
- Thorough knowledge of State and Federal Mining Laws
- Supervisory experience – strong leadership ability
- Excellent interpersonal, verbal, and written communication skills.
- Excellent problem solving skills, and the knowledge and ability to make decision relative to safety, production, maintenance, and law.
- The ability to successfully supervise and motivate the workforce.
- Basic computer skills
- WV Mine Foreman Certification
- EMT-M Certification preferred

**POSITION WILL REPORT TO:** Shift Supervisor

**Internal candidates can express their interest by contacting Kerri McDaniel / Rox Wooden directly via email or in person**

Qualified candidates interested in this position can apply online at <https://wolfrun.aimtrack.com>