

MIDNIGHT SHIFT MOVE FOREMAN

FLSA CLASSIFICATION: EXEMPT
GRADE ASSIGNMENT: EX.09
JOB LOCATION: Leer South Mining Complex, Philippi, WV

PRIMARY PURPOSE AND FUNCTION:

Provide direction and leadership to hourly employees with responsibility for the safe and efficient operation of underground coal mining equipment.

RESPONSIBILITIES INCLUDE:

- Implement all safety and environmental policies and assures regulatory compliance. Ensure compliance with all state, federal, and company policies, rules, and regulations.
- Plan, organize, schedule, and coordinate with shift foreman all mining and/or utility projects.
- Supervise and provide direction to hourly employees in owl shift section moves and/or utility work
- Instruct employees in the proper performance of each task and advise them of any hazards.
- Perform pre-shift inspections, test and monitor employees responsible for performing safety checks and tests.
- Maintain the necessary records associated with mine functions.
- Monitor supplies to keep adequate amounts of materials on hand and stored in an orderly manner to preclude unnecessary loss of and damage to materials.
- Communicate to management and other shifts any changes in the status of mine operations, which may have a potential impact on productivity. Prepare and deliver effective safety meetings.
- Assure performance standards are maintained.
- Carry out supervisory responsibilities in accordance with the organization's policies and applicable laws.
- Hold safety meetings with crew and making several pre-shift checks including review of examiner's books, equipment conditions, section conditions and roof conditions.
- Supervises coal production and other activities as assigned.
- Monitor environmental compliance.

REQUIRED QUALIFICATIONS:

- High School diploma or GED required.
- 5 years of coal mining experience
- West Virginia Mine Foreman's certifications required
- Proven safety and attendance record.
- Proven leadership ability.
- Excellent interpersonal, written, and oral communication skills.
- Computer Proficiency.
- Thorough knowledge of general mining practices, and State and Federal mining laws.

PREFERRED QUALIFICATIONS:

- 2 years previous supervisory experience
- EMT-M certification

POSITION WILL REPORT TO: Midnight Shift Mine Foreman

Internal candidates can express their interest by contacting Kerri McDaniel directly via email or in person

Qualified candidates interested in this position can apply online at <https://wolfrun.aaimtrack.com>

